

Child Care Health Consultant (CCHC)

The Orange County Partnership for Young Children (OCPYC) is seeking a qualified person to serve as the Child Care Health Consultant for Orange County, NC. The CCHC position works with early care and education (child care) administrators, operators, and early educators to ensure healthy and safe environments for children in child care. CCHCs offer training and technical assistance through consultation and coaching. For more detailed information on the position, visit www.orangesmartstart.org/employment/.

Qualifications: The preferred applicant should possess a degree in nursing (BSN preferred with pediatric experience) and a current and unencumbered license to practice as a Registered Nurse (RN) in North Carolina. Also eligible is a bachelor's degree (Master's degree preferred) in health education or other health related field and experience in child or community health and early care and education, or an equivalent combination of education and experience. All candidates should have completed, or be willing to enroll in, the NC Child Care Health Consultant Course (certified CCHC preferred). Excellent interpersonal skills, presentation skills, ability to work independently and with teams and engage effectively with community partners, technology proficiency. Competitive salary and benefits.

OCPYC's mission is to ensure that all young children in Orange County arrive at kindergarten healthy and ready to succeed. OCPYC is an Equal Opportunity Employer. Submit cover letter and resume to programs@orangesmartstart.org. Position open until filled.

Position Description

Title: Child Care Health Consultant – Orange County

Direct Supervisor: Senior Director

Supervises: None

Hours: 37.5 per week

Qualifications:

- Bachelor's degree in nursing, health education (community or public health) with a minimum of 5 years' experience in health education or nursing care as a registered nurse with pediatric experience.
- Certified as a Health Care Consultant (CCHC) in North Carolina preferred
- Experience in providing adult learner group training
- Nonprofit organizational governance experience preferred
- High integrity, trustworthy and dependable
- Professional image
- Excellent communication skills (oral and written)
- Service/customer oriented
- Self-motivated
- Attentive to detail
- Ability to think strategically and critically
- Ability to work independently and collaboratively with others (team player)
- Ability to build and maintain collaborative partnerships/relationships
- Ability to deliver effective messaging based on intended audience
- Ability to work under pressure and meet deadlines
- Proficient in the use of Microsoft Office software
- Ability to navigate data platforms, generate data reports
- Ability to operate business office equipment (personal computer, telephone, copier, fax, postage meter, etc.)
- Maintains a valid driver's license, has a good driving record and reliable transportation
- Ability to lift up to 25 pounds

Desired Knowledge

- Knowledge of and experience in child care, child development, early childhood education, pediatrics, and children with special health care needs.
- Knowledge and skills related to public health practices, principles and techniques.

- Knowledge of and experience in locating community resources and accessing services for child care providers, children and families.

Basic Function of Position:

To build meaningful and cooperative relationships with the licensed Orange County early education community to ensure optimal health for young children and to reduce the children's risk of illness and harm. This is accomplished via the provision of consultation, technical assistance, coaching, and training.

Specific Duties:

1. Work collaboratively with child care facilities to assess, plan, implement and evaluate strategies to achieve high quality, safe child care environments.
2. Guide early care and education programs to meet child care requirements and achieve best practice standards through the adoption and implementation policies and practices designed to prevent the onset and spread of disease and promote safety, sanitation, and nutrition, and to assure the proper management of children with chronic health conditions.
3. Evaluate above-mentioned policies in childcare facilities (centers and homes).
4. Offer targeted and comprehensive consultation based on and tailored to identified needs and in support of child care facilities' quality improvement planning.
5. Provide health and safety training to improve health knowledge and skill development of child care staff.
6. Provide consultation and training for facilities to complete medical plans for children with special health care needs.
7. Provide education and support regarding health, safety and nutrition to families whose children are served in child care facilities through center- and community-based events.
8. Establish and maintain ongoing working relationships and coordinate with other community professionals offering technical assistance to early care and education settings.
9. Establish and maintain ongoing working relationships with regulatory and licensing entities serving the Orange County child care community.
10. Serve as a liaison to local health professionals and community service agencies by offering health education, community information and referral resources to facilities and families.
11. Promote collaboration between local child care and health care providers and the North Carolina Division of Child Development and Early Education (NCDCDEE).
12. Complete and submit required quarterly and end-of-year data reports reflective of the provision of technical assistance, training, community collaboration, and other performance-related activities.
13. Participate in on-going professional development offered by the North Carolina Child Care Health and Safety Resource Center, North Carolina CCHC Association, NCDCDEE, The North Carolina Partnership for Children and others.
14. Meet/exceed established performance goals and benchmarks.
15. Other duties as assigned by the Senior Director and Executive Director.